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Subject: Parkshore Committee Notes 2012-02-16 at City

Date: Thu, Feb 16, 2012 11:23 pm

PARKSHORE COMMITTEE NOTES

February 16, 2012

2:00 pm @ City Works Dept.

Four of the seven committee members met with Kelly Brock, City Eng., and Ms. Sandra Smith, Development Services Mgr., ssmith@casselberry.org. Dr. Brock had available for our review an ariel photo of site, Tract B, for the discussion. Judith Marvaldi gave a brief overall of our intended project.

After discussion, it was summarized City requirements would be as follows:

Phase I:

Submit a basic plan for change, including drawing(s) with written details.

Engineered signed/sealed drawings would not be required.

However, drawing/details should include enough numbers to indicate grades, and non-erosion procedures (silt fencing) used by contractor.

Dr. Brock proposed slope to retention pond was shallow enough not to require fencing.

Development Review Committee (DRC) would preform a minor site plan review of our drawings/details re any minor modifications: cost \$200.

Phase II:

Prior to termination of above permit, request an extention.

Second phase would require a Building Permit for both the structure/pergola and fence @ cost of \$350.

Second phase would also require an engineering permit at estimated cost of \$200 to \$500.

Phase III:

It is estimated no additional permitting may be required re additional landscape or installation of pavers in the passive area, and/or playing surfaces in the sports area.

Ms. Smith stated they would require, at time of submittal, documentation from HOA's Board of Directors re authorization to proceed with this project. She also provided committee with Development Review Application form.

Mr. Dave Langford, Building Inspector, would be summons by the GC for required periodic inspections; however, the City is not responsible for, nor do they guarantee, the methods and procedures preformed for desired results. If a guarantee is required, then services of a Civil Engineer should be purchased so that signed and sealed drawings provide exact details for contractor (and inspector) to follow. Thus, the Engineer becomes liable for his design. The City will do their best for overall results; but it is up to the owner to oversee the process for optimum results.

Meeting concluded approximately 2:55 PM.

